



MCSC GARDEN AND CRAFT SALE VENDOR APPLICATION



Event Name: MCSC FALL GARDEN & CRAFT SALE

Event Date: Saturday, Oct. 3, 2026

Event Time: 9AM-3PM

Please complete the following sections, review the Terms & Conditions, sign the application and submit to the MCSC 829 Bay Avenue, Capitola 95010 Attention: Cindy Kiernan or email to mcsc4treasurer@gmail.com no later than **Sept 1st, 2026**.

Space Fee \$40 payment to MCSC; 829 Bay Avenue, Capitola CA 95010 with application.

Note: Once application & pictures have been received you will be notified of acceptance.

Business or Company Name (if applicable) _____

Your name _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Email _____ Website _____

Describe the Products/Services you will be offering (Please send pictures to MCSC4Treasurer):

Booths: Please Indicate the size of Booth Space Required: _____ (10x10 Max); Electricity is not available on day of event. Please include several pictures of your booth set up/products. You can send pictures to mcsc4treasurer@gmail.com,

MCSC can provide up to 1 tables and 2 chairs for your booth on a limited basis for an additional fee of \$20. [] No thank you [] Yes, please reserve.

Sales tax

[] I hold a valid seller's permit. My permit number is: _____

[] I am not making or soliciting sales of tangible personal property at this event []

I am not required to hold a seller's permit because:

[] My retail sales are not subject to tax

[] My sales are exempt occasional sales

Please tell us how you will help Advertise: Flyers Needed _____ Instagram _____ Facebook _____

Questions? Email mcsc4treasurer@gmail.com with Parking Lot Sale in the subject line.

Please review and sign the following page.

Mid-County Senior Center Special Event Vendor Application

Terms & Conditions

1. **Application.** The Mid-County Senior Center reserves the right to accept or decline any application at its discretion. Each vendor must submit an individual application and payment. Spaces may be combined if arrangements are made in advance.
2. **Parking.** Vehicles are allowed in the vendor area during setup and take down only. Please move your vehicle to the designated parking area before 8:30 AM.
3. **Setup & take down.** You will receive your booth location approximately 1 week prior to the event. Setup begins at 6:00 AM. Vendors must be ready for operation by 9:00 AM. No vendor booths, tables, tents, etc. shall begin breakdown until the event ends at 3:00 PM. Vendors are responsible for setup and teardown of their exhibits. Tables and chairs can be made available by reserving in advance. Vendors must staff their exhibits during the entire event from 9:00 AM – 3:00 PM
4. **Music.** The use of amplified sound is prohibited. Playing appropriate background music at low volume is permitted inside your booth.
5. **Merchandise.** Vendors shall exhibit, sell, or give a way only merchandise, literature, and services specified in the application.
6. **Government regulation.** Vendors must comply with state and local regulations for their goods or food products and must present copies of all applicable licenses and/or proof of compliance with completed applications.
7. **Food preparation** or cooking is not allowed on site.
8. **Waste.** Vendors should dispose of all trash in the appropriate bins provided by the Center.
9. **Sales tax.** If required by the state, it is the responsibility of the vendor.
10. **Contingency.** Should any event interrupt or prevent the holding of the MCSC Parking Lot Sale, MCSC shall in no way be liable to vendors. Should any contingency prohibit the event from taking place MCSC will make their best efforts to reschedule the event on a weekend day as near to the original date as possible or cancel the event.
11. **Liability.** Vendors agree to make no claim for any reason against event coordinators or the Mid-County Senior Center for loss, theft, damage, or destruction of goods, nor for injury to themselves, employees, volunteers, or visitors incurred at the event.

I agree with the above Terms & Conditions and submit this application.

Signature _____ Date _____

MCSC Office use

Date received _____ Receipt #: _____

Reviewed by _____ Accepted [☐] Yes [☐] No, Reason _____

Booth # _____