



MCSC GARDENS SPECIAL EVENT VENDOR APPLICATION



Event Name: Garden Spring Parking Lot Sale

Event Date: Saturday, May 18th, 2024

Event Time: 9AM-2PM

Please complete the following sections, review the Terms & Conditions, sign the application and submit to the MCSC 829 Bay Avenue, Capitola 95010 Attention: Cindy Kiernan or email to mcsc4treasurer@gmail.com no later than **May 5, 2024**.
Please send \$30 payment to 829 Bay Avenue, Capitola CA 95010 with application.

Business or Company Name (if applicable) _____

Your name _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Email _____ Website _____

Describe the Products/Services you will be offering:

Booths: Each booth space is approximately 10' x 10' and the fee is \$30. Make checks payable to MCSC. Credit/debit cards are accepted and include a processing fee. You must come into the Senior Center to process by Credit Card. Electricity is not available.

MCSC can provide up to 2 tables and 2 chairs for your booth on a limited basis for an additional fee of \$20.

No thank you Yes, please reserve.

Sales tax

I hold a valid seller's permit. My permit number is: _____

I am not making or soliciting sales of tangible personal property at this event

I am not required to hold a seller's permit because:

My retail sales are not subject to tax

My sales are exempt occasional sales

Questions? Email mcsc4treasurer@gmail.com with Parking Lot Sale in the subject line.

Please review and sign the following page.

Mid-County Senior Center Special Event Vendor Application

Terms & Conditions

- 1. Application.** The Mid-County Senior Center reserves the right to accept or decline any application at its discretion. Each vendor must submit an individual application and payment. Spaces may be combined if arrangements are made in advance.
- 2. Parking.** Vehicles are allowed in the vendor area during setup and take down only. Please move your vehicle to the designated parking area before 8:30 AM.
- 3. Setup & take down.** You will receive your booth location on the morning of the event. Setup begins at 7:30 AM. Vendors must be ready for operation by 9:00 AM. No vendor booths, tables, tents, etc. shall begin breakdown until the event ends at 2:00 PM. Vendors are responsible for setup and take down of their exhibits. Tables and chairs can be made available by reserving in advance. Vendors must staff their exhibits during the entire event from 9:00 AM – 2:00 PM
- 4. Music.** The use of amplified sound is prohibited in all vendor booths.
- 5. Merchandise.** Vendors shall exhibit, sell, or give away only merchandise, literature, and services specified in the application.
- 6. Government regulation.** Vendors must comply with state and local regulations for their goods or food products and must present copies of all applicable licenses and/or proof of compliance with completed applications.
- 7. Food preparation** or cooking is not allowed.
- 8. Waste.** Vendors should dispose of all trash in the appropriate bins provided by the Center.
- 9. Sales tax.** If required by the state, it is the responsibility of the vendor.
- 10. Contingency.** Should any event interrupt or prevent the holding of the MCSC Parking Lot Sale, MCSC shall in no way be liable to vendors. Should any contingency prohibit the event from taking place MCSC will make their best efforts to reschedule the event on a weekend day as near to the original date as possible or cancel the event.
- 11. Liability.** Vendors agree to make no claim for any reason against event coordinators or the Mid-County Senior Center for loss, theft, damage, or destruction of goods, nor for injury to themselves, employees, volunteers, or visitors incurred at the event.

I agree with the above Terms & Conditions and submit this application.

Signature _____ Date _____

MCSC Office use

Date received _____ Receipt #: _____
Reviewed by _____ Accepted [] Yes [] No, Reason _____
Booth # _____